Subject: Reasons I Should Attend Test Automation University Conference 2023

Hi [your manager's name],

Registration for Test Automation University (TAU) Conference 2023 is open, and I would like to get aligned with you on how participating in this conference can provide both value to my role and knowledge that I can share with the team.

First, here is some background information about [TAU Conference 2023](#):
- **Price**: Free
- **Location**: Virtual
- **Dates**: March 8–9, 2023
- **Times**: 9:00am–3:00pm PT

This virtual conference will take time from my workday, and I'd like to get your approval to attend. A few high-level benefits this conference will provide are:
- **Speaker sessions with live Q&As**: I can use this opportunity to ask questions relating to challenges our team has been having and potentially come back with new solutions.
- **Hands-on workshops with experts**: I can learn new skills by following along with a live instructor who I can ask questions and get clarification from.
- **Network with other test engineers**: Getting more involved in the testing community can help me build mentorships that can help me improve my skills.

The workshops and sessions that I am most interested in are:
- **[session name]**: [session time]
- **[session name]**: [session time]
- **[session name]**: [session time]
- **[session name]**: [session time]

We can discuss this further in our next one-on-one meeting, if that works for you. Please let me know if you need any information about the conference.

Thank you,

[your signature]